

Department of Administrative Services

**Division of Facilities
Construction and Management**

August 2003

Mission Statement

DFCM exists to provide professional facility development and management services to a variety of State entities.

Development Services

- Capital Development
- Capital Improvement
- Real Estate
- Facilities Management

Internal Services

- Finance
- Human Resource
- Information Technology (IT)
- Legal

Objectives

- Develop, construct, and maintain facilities with quality that represents the State of Utah and the user appropriately, and within policy, when responding to the user's unique needs.
- Manage program/project costs within a cost structure that has been authorized, meets industries best practice, and is internally defensible.
- Provide services with integrity, respect for clients, and within approved time schedules.

Value Standards

- Integrity, fairness and respect for others is at the center of work processes.
- Accountability for the work day is expected and gladly provided.
- Excellent performance of tasks and constant improvement is the goal of each individual.

Value Standards (cont.)

- Team work and the recognition of quality performance in others is essential. DFCM strives to recognize and reward excellence.
- DFCM is a service organization – Our relationships with all clients who depend on us is based upon sensitivity and respect at the highest level of performance.
- DFCM professionalism requires knowledge, expertise, and skill to serve at the even higher level of performance required.

Value Standards (cont.)

- A constructive attitude towards work and others is essential to the success of DFCM. As part of a team, all must help to achieve a cooperative spirit and the objectives of the Division. Each will help others to do likewise.
- Managers of DFCM are to focus on essential communication with each staff member and the group as a team. Successful managers are good listeners and communicators. Employee successes are acknowledged appropriately.